

**Bolsover District Council**

**Audit Committee**

**27 April 2021**

**Audit Committee Work Programme 2020/21**

**Report of the Head of Finance and Resources**

**Classification:** This report is public

**Report By:** Theresa Fletcher, Head of Finance and Resources

**Contact Officer:** Theresa Fletcher – 01246 242458  
theresa.fletcher@bolsover.gov.uk

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**PURPOSE / SUMMARY**

To enable the Committee to consider an appropriate work programme for the municipal year 2020/21.

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**RECOMMENDATIONS**

- 1 That the Committee notes and endorses the Audit Committee work programme for 2020/21 as set out in **Appendix 1**.
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**IMPLICATIONS**

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**Finance and Risk:** Yes  No

**Details:** The development of a work programme for Audit Committee will provide a structure to assist and support the Committee's work. This will help to ensure the Committee continues to operate effectively and that the Council's governance and accountability arrangements remain robust. The programme is designed to allow the Audit Committee to continue its flexible approach to its work and consider the range of matters within its remit.

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No

**Details:**

On behalf of the Head of Paid Service

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## DECISION INFORMATION

Decision Information	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>BDC:</b> Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <b>NEDDC:</b> Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	None
<b>Consultation:</b> Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	None as a recurring report  Details: <a href="#">Click here to enter text.</a>

**Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.**

### 1 Report Details

- 1.1 The Audit Committee is an important aspect of the Council's governance framework. It sets the tone from the top of the organisation and has the power to make recommendations to full council, the executive or to whomever it considers best placed to deal with the committee's concerns.
- 1.2 The Audit Committee is likely to deal with the following issues:
  - Ensuring the council has a comprehensive set of procedures and rules, such as financial regulations.

- Discussing the work of internal and external audit and other inspection agencies as appropriate.
- Risk management policies and procedures.
- Reviewing and approving the Statement of Accounts.
- Reviewing and approving the Annual Governance Statement.

1.3 A work programme is set out in **Appendix 1**. There are some items in the programme which must be approved at specific meetings such as the approval of the Statement of Accounts but there is also flexibility allowed with regular items. Matters may also be added or removed as appropriate throughout the year.

## **2 Reasons for Recommendation**

2.1 To enable the Committee to consider its work programme for 2020/21.

## **3 Alternative Options and Reasons for Rejection**

3.1 The option of not having a work programme is considered not appropriate as the absence of a clear programme of work could undermine the effectiveness of the Committee.

## **DOCUMENT INFORMATION**

<b>Appendix No</b>	<b>Title</b>
1	Audit Committee work programme 2020/21
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	